

# **STEVENS COUNTY REPUBLICAN WOMEN**

## ***Mission Statement***

The primary goal is to portray, by example, Republican concerns and compassion for our fellow Americans. We will do this by providing support and monetary assistance to worthwhile community projects.

## **BYLAWS 2/04/2021**

### **ARTICLE I**

The name of this organization shall be the Stevens County Republican Women, hereinafter known as SCRW.

### **ARTICLE II OBJECTIVES**

The objectives of this organization shall be:

1. To promote an informed electorate through political participation, education and activities.
2. To increase the effectiveness of women in the cause of good government through active participation.
3. To recruit and promote qualified women and men for elective office, local, state and national.
4. Work to promote the principles of the Stevens County Republican Central Committee and the Washington State Republican Party.
5. To support the Washington State Federation and National Federation of Republican Women.

## **ARTICLE III POLICIES**

### **SECTION 1. Endorsement Policy**

The Club as a whole and any member of its Executive Committee shall not publicly endorse any candidate for public office in contested Republican primaries, runoff elections, and special elections, and /or nonpartisan elections when more than one Republican is in the race. Individual members of this organization may work for the candidate of their choice in contested Republican primaries, but not in the name of the Club or Federation.

### **SECTION 2. Split Ticket**

The Club shall not advocate a split ticket, support an opposition party candidate, or act against the NFRW or WFRW policies and bylaws.

### **SECTION 3. Other Organizations**

The Club shall not affiliate with any political organization not officially recognized as working in concert with the WFRW, NFRW, and the Republican National Committee.

## **ARTICLE IV MEMBERSHIP**

### **SECTION 1. Chartered Club Status**

- A. The Club shall be a member in good standing of WFRW and of NFRW.
- B. The Club shall consist of ten or more Republican women who are primary members in the Club as defined in Section 2A, charge annual dues, and hold at least five meetings a year.

### **SECTION 2. Membership Classifications**

- A. Primary Membership
  - 1. Primary membership shall be held by any Republican woman who believes in the philosophy of the Republican Party, supports the objectives and policies of this organization, and has paid the Club dues for the current calendar year.
  - 2. Primary members in the Club shall not be primary members in any other WFRW or NFRW chartered club.
  - 3. Primary members have all the privileges of membership, including but not limited to voting, making motions, and serving as officers. They are eligible to be delegates or alternates representing the Club at WFRW and WFRW conventions.
- B. Associate Membership
  - 1. Republican women who have primary membership in another federated club are eligible for associate membership in this Club upon payment of the required annual dues. Associate members cannot hold office, vote, or be counted for the

purpose of determining the number of delegates to NFRW or WFRW meetings or conventions.

2. Republican men are eligible for associate membership upon payment of the required annual dues to the Club. They cannot hold office, have a voice or vote or be counted for the purpose of determining the number of primary members. Republican men who are associate members in the Club do not become members of WFRW or NFRW.
3. Associate members' dues remain with the club. Associate members are not reported to WFRW or NFRW.

C. Honorary Membership

1. An Honorary Member, man or woman, shall have none of the obligations of membership, but shall be entitled to all the privileges except those of making motions, voting, and holding office. Honorary members shall not be counted in a quorum.
2. Honorary Membership does not preclude membership in a club.
3. Upon recommendation, the Executive Board of SCRW and by a vote of a quorum, Honorary Membership shall be conferred upon any Republican who has contributed an outstanding service to SCRW.

### SECTION 3. Removal from Membership

- A. Members may be removed from membership for cause by a two-thirds vote of the membership. Cause includes the failure or refusal to support the policies and objectives of the Club as stated in the Bylaws or any act of omission intended to cause or having the effect of causing damage to the Club or its reputation or financial stability.
- B. WFRW shall be notified of their removal within one month of the aforementioned vote.

### SECTION 4. Membership Lists

Club membership lists shall be released only to NFRW, WFRW officers, and Club members for internal use and publications. At no time shall the Membership lists be released to any other organization or individual or used for commercial or campaign purposes.

## ARTICLE V DUES

### SECTION 1. Fiscal Year

- A. The fiscal year for the SCRW shall be January 1 to December 31.

### SECTION 2. Payment

- A. Dues shall be payable to the SCRW Treasurer each fiscal year on the first day of January and no later than February 15<sup>th</sup>.

- B. Present dues of SCRW are \$30.00 per year, and associate member dues are \$10.00 per year, but may be changed periodically due to monetary needs of the SCRW, WFRW, or NFRW, or on a vote of the quorum.

### SECTION 3. Change of Dues

The Club dues may be changed at any regular meeting by a two-thirds vote of eligible members present and voting. WFRW and NFRW dues shall be included in the Club dues.

## **ARTICLE VI OFFICERS**

### SECTION 1. Officers

- A. The officers of the SCRW shall be President, Vice President, Secretary, and Treasurer.

### SECTION 2. Eligibility

- A. All SCRW officers shall be voting members in good standing.

### SECTION 3. Election

- A. Election of officers shall be conducted according to Roberts Rules and take place at every second December meeting of their term.
- B. Election shall be by ballot or voice to be determined by vote of the membership and a majority of all votes cast shall constitute an election of any office.

### SECTION 4. Installation

- A. An installation ceremony shall be held following the election of officers. Their term shall begin January 1.

### SECTION 5. Term

- A. All SCRW officers shall hold office for a term of two (2) years. They shall serve from January 1 to December 31 or until successors have been elected.

### SECTION 6. Vacancies

- A. A vacancy in any elective office shall be filled by election to be held during the next meeting of the SCRW following the vacancy.

### SECTION 7. Duties of the President

The President shall:

- A. Preside at all meetings of the SCRW
- B. Have general supervision of the work of the SCRW
- C. Appoint committees
- D. Be an ex-officio member of all committees

- E. Approve all expenditures under \$100.00. Larger expenditures must be approved by the Membership.
- F. May sign checks in absence of the Treasurer
- G. May attend all WFRW biannual Board of Directors meetings or appoint a proxy who is Club member in good standing to attend
- H. Attend the WFRW Biennial Convention occurring during her term.
- I. The President may appoint a Parliamentarian/Sergeant at Arms.

## SECTION 8. Duties of the Vice President

The Vice President shall:

- A. In the absence of the President, perform all duties of the President;
- B. Perform such other duties as may be assigned to them

## SECTION 9. Duties of the Secretary

The Secretary Shall:

- A. Record minutes of all the meetings.
- B. Prepare and read (or email) minutes of each meeting.
- C. Maintain Membership lists in original paper format and/or electronic format.

## SECTION 10. Duties of the Treasurer

The Treasurer shall:

- A. Receive and be custodian of all the funds of the SCRW
- B. Promptly pay all bills when approved by the President or Membership.
- C. Forward promptly to the WFRW all dues and service charges.
- D. Keep an account of all monies received and paid, give a full report at every meeting and at any time requested by the President.
- E. Arrange for an annual audit of the books by a committee appointed by the Executive Board.
- F. Send notices of Unpaid Dues.

## SECTION 11. Officers' Records

- A. All officers and all Committee Chairpersons shall deliver all records, files, and properties of the SCRW to their successors within one month of retiring from office.

# ARTICLE VII MEETINGS

1. SCRW meetings shall be held on the first Thursday of every month.
2. The meeting in December shall be for the purpose of electing officers and installing new officers.

3. Special meetings may be called by the President or Executive Board with adequate notification to the Membership. (Only business specified in the call of the meeting may be transacted.)
4. The quorum for meetings shall be 50% of the membership plus 1.
5. The place of the meeting shall be notified of any changes in our schedule by the President.
6. In the event the Club cannot meet in person, meetings may be held using video conference or conference call service.

## **ARTICLE VIII COMMITTEES**

### **SECTION 1. Standing Committees**

- A. The Standing Committees of the SCRW shall include, but not be limited to: Bylaws, Membership, Fundraising, Community Services, Programs and Publicity.
- B. The Standing Committees shall outline programs for action in their respective fields for consideration and adoption by the SCRW Executive Board.
- C. All materials proposed by the Standing Committees to the Membership must have approval of the SCRW President.

### **SECTION 2. Special Committees**

SCRW Special Committees shall be appointed by the SCRW President or:

- A. Nominating Committee
  1. A Nominating Committee of three (3) members shall be elected from the membership at the September meeting of the SCRW, biannually.
  2. The Nominating Committee shall submit at least the name of one (1) candidate for each office for election.
  3. Nominations may be made from the floor following the report of the Nominating Committee.
  4. No one shall be nominated who has not given consent to serve if elected.
- B. Audit Committee
  1. An Audit Committee of three (3) members shall be appointed by the SCRW President or Executive Board.
  2. The Audit Committee shall perform an annual audit in December after elections and before the books are turned over to the new Treasurer. The outgoing Treasurer and Treasurer Elect must be present at the audit.

**ARTICLE IX  
PARLIMENTRY AUTHORITY**

The rules contained in the current edition of Roberts Rule of Order Newly Revised, shall govern the SCRW in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the SCRW may adopt.

**ARTICLE X  
AMENDMENT OF BYLAWS**

The bylaws may be amended at any regular meeting of the SCRW by a quorum vote provided that notice of the proposed amendment has been sent to each member at least ten (10) days prior to the meeting or provided that notice of the proposed amendment has been submitted in writing at the previous regular meeting.

**ARTICLE XI  
DISSOLUTION**

This SCRW unit may be dissolved by a quorum vote at any meeting of the SCRW provided that notice of the dissolution has been submitted in writing at the previous meeting and has been sent by mail to all members of the SCRW. In the event of dissolution, the Executive Board shall, after payment of all liabilities of SCRW, distribute any remaining assets to the State Federation. None of the assets will be distributed to any member or officer of the Stevens County Republican Women.

**STEVENS COUNTY REPUBLICAN WOMEN STANDING RULES**

1. Gratuity for Speakers
  - A. Local – meal(s) (speaker resides within Stevens County)
  - B. Mileage - \$.20 per mile for out of county, plus (meal(s))
  
2. SCRW will pay an amount to be determined for voting members who attend the Washington State Republican Women’s spring and fall board meetings.

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Cindi White, President  
Stevens County Republican Women

Date\_\_\_\_\_





